

# Item 11

## REPORT TO ANNUAL COUNCIL

16th MAY 2008

## REPORT OF CHIEF EXECUTIVE

### **FREQUENCY OF MEETINGS 2008/2009**

#### **SUMMARY**

The purpose of the report is to consider the schedule of meetings of Council, Cabinet, Committees Panels etc for 2008/9.

#### **RECOMMENDED**

That consideration be given to the programme of meetings set out in the report.

#### **DETAIL**

A programme of meetings of Cabinet, Committees, Panels etc., for 2008/2009 is set out in the attached schedule for consideration on the following basis:-

<b><u>Body :</u></b>	<b><u>Frequency of Meetings :</u></b>
Council	6 meetings per year
Cabinet	Every 2 weeks
Strategic Leadership Overview and Scrutiny Committee	Every 6 weeks
Healthy Borough with Strong Communities Overview and Scrutiny Committee	Every 6 weeks
Prosperous and Attractive Borough Overview and Scrutiny Committee	Every 6 weeks
Audit Committee	4 meetings per year
Development Control Committee	Every 4 weeks
Area 1 Forum	Every 8 weeks
Area 2 Forum	Every 8 weeks
Area 3 Forum	Every 8 weeks
Area 4 Forum	Every 8 weeks
Area 5 Forum	Every 8 weeks
Borough/Parish Relations Working Party	Twice per year – July and January

#### **The following Committees, Panels etc. will meet as and when required**

Licensing Committees 1 & 2  
Standards Committee  
Appeals/Review Panel  
Chief Officers Appointments Panel  
Employment Issues Panel  
Personnel Appeals Panel

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**Ward(s)** Not ward specific

**Background Papers** - None

### Examination by Statutory Officers

	Yes	Not Applicable
1. The report has been examined by the Council's Head of the Paid Service or his representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The content has been examined by the Council's S.151 Officer or his representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. The content has been examined by the Council's Monitoring Officer or his representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. The report has been approved by Management Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>